

WHITEFORD TOWNSHIP BOARD OF TRUSTEES MEETING

AGENDA: March 17, 2020 at 7:30

1. Call to Order/Pledge
2. Approval of Agenda
3. Minutes: Motion to approve the minutes from Feb 18, 2020
4. Check Register: Motion to approve the General Fund Check register as presented.
5. Motion to approve the Utility Check Register as presented.
6. Treasurer's Financial Report.
7. Motion to adjust the budget by:
8. Motion to approve the PA 116 application for Dorothy and Richard Hill for properties 5815-022-026-00 and 5815-027-005-00
9. What is Whiteford Township going to do during the Pandemic? I am suggesting that next month we cancel our regular meeting or at least abbreviate it so it is just the essentials, paying bills and approving checks. There will be no public hearings until the bars and restaurants are open again. I am proposing that all special meetings be videoed and put on the web site. We should try to do as much business from home as possible and utilize the phones rather than face to face meetings. I will be getting setup and learning how to record our meetings and put them on our web page as well as Facebook Live so people can see what we are doing without exposing themselves to the virus. We will look into the possibility of having people ask questions by calling in rather than being here in person. We will be listening to our people to see what else we are able to do to keep the people healthy in our community. This has been a fast-moving week and things changed every day. We will try to keep up.
10. The first line of the CDC guidelines for EMS employer Responsibility is the need for a Policy and Procedure for Infection Control. Adam has worked with me to draft a policy; he has also sent it to a policy writer for a larger department. With that being said, if you have read and agree with the policy, I will entertain a motion to adapt this policy.
11. Fire Report: We will work to keep our First Responders Safe. We will follow the CDC and County guidelines as they evolve and change. I am asking for permission to spend whatever is necessary to keep the firemen as safe as possible and get the equipment that is needed to do this without calling a special meeting to approve it. Also, I am asking for a motion to allow the township to cover lost wages due to Corona Virus quarantine. They must first try all other sources to recover those lost wages. We are only a back stop. If our guys are exposed and are quarantined and their regular job does not cover them, and there is no government program that covers them then we should step up and make sure they are taken care of. I would like a motion for that also.
12. The CDC guidelines for EMS Employers states that we should have Power Respirators to be used anytime a respirator is called for. These run about \$1500 apiece plus extra masks and HEPA filters. Since in most cases it requires 2 people to attend to a patient, we will need 2 at both Ottawa Lake and Whiteford houses. Therefore, I am asking for a motion to purchase 4 PAPR.
13. Motion to approve training for 2 people from Ottawa Lake house to go to a class for computer training on their reporting system. The cost estimate not to exceed \$900.00. Whiteford may want to send some people also.
14. Motion for Whiteford Fire House to purchase two more pagers at a cost of \$625 each.
15. Road Report: Motion to approve HPH repairing the corner of Brown and Railroad street for a broken field tile undermining the road. The price is \$4500 for the repair. We are still working with the Road commission on the big projects.
16. Park Report: The JAWS crew has been suspended until June by the court so we can't count on the labor they were going to provide for our projects. Spring is coming and we need to complete a couple of the projects that were started at the Ottawa Lake park. We need a sidewalk and area prepared for the swing set. I have a quote for the rubber mulch (\$1,300) for under the swings. We will need about 20 yards of concrete at \$135 per yard. (\$2700) We can get a 12 X 15 pavilion for \$2,795. We will need a drain under the mulch so we are looking at about \$1500 to put in drain tile under where the mulch will be. This totals \$8,500 to get the work done. If we wait, we can have JAWS do the work the labor, however I think they will be in demand when they are allowed to come back. We may put in a call for volunteers to do the jobs. We need the material. Please see the sketch. I am asking for a motion to approve.

17. Water Report: We have two bids for mowing at the water plant. One for \$9,600 per year and one for \$7,400 per year. The \$7,400 has some on demand mowing where the one for \$9,600 is mowing everything as needed.

18. Cemetery:

19. Public Comment:
Additional Items to Come Before the Board,

Adjourn