

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

April 19, 2022

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Bernice Heidelberg, Tim Hill, Angela Christensen, Walter Ruhl, and Township Attorney Alex Drescher. There were also 4 guests attending, plus 5 guests via zoom.

Approve Agenda: Motion to approve the agenda of April 19, 2022 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of March 15, 2022 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the April 19, 2022 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Check Registers: Motion to approve the April 19, 2022 General Government check register with disbursements totaling \$102,320.98 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to approve the April 19, 2022 Utilities Operations check register with disbursements totaling \$29,182.58 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0. Motion to approve the April 19, 2022 Quarterly Water RRI Refund check register with disbursements totaling \$5,726.27 made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Budget Amendments: Motion to amend the budget by adding from fund balance to: 101-272-740.000 Admin - Postage, add \$3,500, 101-344-920.000 Fire – Electric Utilities, add \$2,400, 101-344-930.000 Fire – Repairs & Maintenance, add \$25,000, 101-344-981.000 Fire - Vehicles, add \$1,000, 101-344-985.000 Fire – Equipment, add \$6,500, 101-566-972.002 Water System Initial Setup – 1E, add \$50,000, 101-567-935.000 Park – Mowing, add \$4,500 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

2022 – 2023 Budget: Walter Ruhl presented a rough draft of the 2022 – 2023 line-item budget to the board for review.

Resolution Authorizing Issuance Of 2022 Capital Improvement Bond (Limited Tax General Obligation): Motion to approve Resolution Authorizing Issuance of 2022 Capital Improvement Bond (Limited Tax General Obligation) made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Resolution to Create A Policy On Borrowing Money From The General Account Fund To Finance The Engineering Of Utility Projects: Motion to approve Resolution to create A Policy On Borrowing Money From The General Account Fund To Finance The Engineering Of Utility Projects made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Ordinance 71-A, Cemetery Ordinance: Motion to approve Ordinance 71-A, Cemetery Ordinance as amended made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Resolution To Establish Cemetery Fees and Charges: Motion to approve Resolution To Establish Cemetery Fees And Charges as presented made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Rezoning Request by Michigan Materials & Aggregates Co./Stoneco of Michigan: Discussion was held on request by Michigan Materials & Aggregates Co./Stoneco of Michigan, 2575 Haggerty Road, Canton, MI 48188. Appellant is seeking a zoning change from AG – Agricultural to EX – Extractive for parcel #5815-026-05-00 located at 8047 Whiteford Road, Ottawa Lake, MI 49267 which contains approximately 15.24 acres. Motion to approve rezoning request as presented

made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Road Report: Motion to approve contract to widen Jeffs Road for 1.44 miles at a cost of \$336,001, contract #489015221510, to be submitted to Monroe County Road Commission after May 11, 2022 Road Bond signing made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Cowdrey Home Services, Inc. Mowing Contracts: Motion to approve amending the contracts between Whiteford Township and Cowdrey's Home Services, Inc. mowing contracts for cemetery, park and water plant to include a 15% increase for fuel until June 30, 2023 made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Park Report: Walter Ruhl informed the board Brandon Best is willing to do all the park scheduling, giving Whiteford teams preferential treatment to the fields, he will keep records of income and open the concession stand. Work is being done on fields and fences. Motion to approve having Brandon Best collect monies for field rental paid to Whiteford Township, to be processed through township offices, and to share the cost and profit of all concession stand monies on a 50/50 basis made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Water Report: Walter Ruhl reported on problems with residential water leaks, consumption reports, excessive usage and asked how the township should address these situations and payments for water used. Discussion was held and Walter will present a policy to the board for their review at next month's meeting.

Water Plant PAC Engineering Watchguard Firmware: Motion to upgrade the firmware for the Water Plant at a cost of \$1,800 made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Park Master Plan: Walter Ruhl presented the 2015 – 2019 Parks and Recreation Master Plan to the board for review and will present the new master plan to the board at next month's meeting.

Public Comment: None

Adjourn: Meeting adjourned at 8:50 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk