

**WHITEFORD TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA:**  
**April 20, 2021 @ 7:30pm Virtual Meeting**  
**8000 Yankee Rd. Suite 100**

1. Call to Order/Pledge:
2. Approval of Agenda:
3. Minutes: Motion to approve the March 16, 2021 minutes.
4. Check Register: Motion to Approve the Check Register for the General Fund as presented.
5. Motion to approve the check register for Utility fund as presented.
6. Treasurer's Report:
7. Motion to approve Metamora State Bank as one of the banks the township uses as a depository.
8. Motion to amend the budget by: adding from fund balance to:

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|--|-------------|
| 590-550-925.000 Operation & Maintenance- Meter | \$7,700.00  |
| 590-550-931.000 Operation & Maintenance        | \$9,500.00  |
| 590-536-901.000 Printing                       | \$ 650.00   |
| 590-536-955.010 Inspections                    | \$ 200.00   |
|  |             |
| 591-541-704.000 Salaries & Wages- Part Time    | \$23,000.00 |
| 591-541-711.000 Medicare                       | \$ 340.00   |
| 591-541-715.000 Social Security                | \$ 1,830.00 |
| 591-541-807.000 Contractual Services – Water 1 | \$17,500.00 |
| 591-541-851.000 Internet                       | \$ 950.00   |
| 591-541-935.000 Mowing/Snowplowing             | \$ 3,650.00 |
| 591-541-961.000 Membership Dues                | \$ 400.00   |
9. Motion to adjust the budget in account # 101-966-995-401.401 in the amount of \$85,000 from fund balance and increasing the budget in account # 401-931-699.101
10. Motion to approve the transfer of \$85,000 from account # 101-966-995.401 to account # 401-931-699.101
11. Draft General Fund, line-item budget. Please look it over and have comments or corrections for the next board meeting. There will be a public hearing on the line-item budget for the General Fund at the next regular board meeting on May 18, 2021 This is just a draft and since we are changing to the new chart of accounts it is more difficult this year.
12. The Clerks Office is looking into a lease on a large format scanner/printer to scan in drawings that we have been paying Dave Kubiske's staff to scan in. They would also be replacing the office all in one that we presently have in the clerk's office. The cost would be \$433.43 per month for both units. We have been paying more than that for scanning drawings. (so far have paid \$8723.75 on scanning through DAC since January)
13. Motion to change the zoning for property located at 8341 Memorial Highway property number 5815-019-084-00 containing .318 acres zoned B-1 Local Busines. The owner is requesting a zoning change from B-1 to R-3 Medium Density Residential. The Planning Commission approved this by a vote of 5 yeas and 0 nays. For this to be rezoned to R-3 the property has to be hooked to the water system. That is one of the contingencies for small lots. If we have an agreement in place for the water hookup, I am ok with going ahead. If not, I would advise against approval.
14. Motion to accept a parcel for PA116 from Joseph Gust on Sylvania Petersburg Road, 29 acres that was Scott Mills. Parcel # 15-028-002-20

15. Motion to accept a parcel for PA116 from Judy Governo on 10499 Stone Quarry Rd. 40 acres parcel number 5815-007-002-00.
16. Motion to accept a parcel for PA116 from Judy Governo on US 223 Ottawa Lake 26.2-acre parcel number 5815-009-025-05
17. Resolution to Maintenance work on the Bischoff Drain in excess of the \$5000 allotted. The total cost is \$43,650 for 2 miles to be assessed over 2 to 3 years.
18. Motion to increase security at board meetings at a cost of no more than \$450.00
19. Nick Puhl from Whiteford Rec would like to discuss the rates Whiteford Rec is paying per ball field.
20. Park: We have 2 trees that need to come down at Ottawa Lake Park and some dead limbs taken off other trees. I have a quote of \$3500 to do this work. One tree hangs over a house and the new swing set. It has lost big limbs in the past.
21. We have donations for 2 small pavilions that cost about \$4500 each including concrete and prep. The donations total of \$7200 towards the pavilions. I would entertain a motion to proceed with ordering the kits and concrete.
22. Motion to rent a loader for a weekend to level the fill on ballfield 8. The dirt was no cost but we need it leveled. Also remove sod to expand the main parking lot with the asphalt grindings we have in stock.
23. Fire Department: The lower roofs on the Ottawa Lake Fire Department have been leaking and needs a re-roof. I have a Quote for the work on the roof and that should add at least 20 years to the life of the building. The cost for the re-roof is \$18,907.00 with a deposit of \$15,785.00 for the material, the balance is labor. We have a cost of \$700.00 to stop the leak in the lower roof. The lower roofs need work now.
24. Public Comment:

(Additional Items to Come Before the Board)

Important Meeting Dates: Next Regular Board Meeting will be May 18, 2021 at 7:30 pm