

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

August 18, 2020

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, Township Attorney Alex Drescher and 13 guests.

Agenda Amendment: Supervisor Walter Ruhl amended the agenda by adding the Fire Report.

Approve Agenda: Motion to approve the amended agenda of August 18, 2020 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of July 21, 2020 made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the special meeting minutes of August 11, 2020 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Budget Adjustments: Motion to increase Sewer II accounts for fiscal year 2019 - 2020 from Fund Balance: 590-536-901.000 Printing, \$135; 590-550-920.000 Electric – Utilities, \$200; 590-550-925.000 Operation & Maintenance – Meter, \$1,000; 590-550-931.000 Operation & Maintenance, \$1,800 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to increase Water I account for fiscal year 2019 – 2020 from Fund Balance: 591-541-968.000 Depreciation, \$244,500 made by Tim Hill, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the August 18, 2020 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Check Registers: Motion to approve the August 18, 2020 General Government check register with disbursements totaling \$161,802.21 made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the August 18, 2020 Utilities Operations check register with disbursements totaling \$24,226.12 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Ted Hartleb Insurance: Walter Ruhl presented information from Ted Hartleb Insurance Agency for options on township insurance. Motion to approve Sewer Backup coverage, \$50,000/\$100,000 limit, in the amount of \$1,512 made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve Public Official Liability Monetary Damage coverage, \$1,000,000 limit, in the amount of \$689 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to forego Group Accident coverage made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to forego the Umbrella coverage made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Site Plan Request by Tyler Decker: Discussion was held on request by Tyler Decker, representing Global Builder Supply, 7075 Schnipke Drive, Ottawa Lake, MI 49267 regarding parcel #5815-034-002-81. Appellant has submitted a Final Site Plan application for a new storage facility to be used for his manufacturing business and a self-storage facility. Motion to approve the Site Plan as presented made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Ordinance #67A-2, Amendment To Whiteford Township Water Ordinance: After discussion, motion to approve adoption of Ordinance #67A-2, Amendment To Whiteford Township Water Ordinance made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Resolution to Establish Water Rates, Fees and Charges: Motion to approve Resolution To Establish Water Rates, Fees and Charges, as amended, made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Water Report: Walter Ruhl reported Whiteford Township will be receiving an award next month for the best tasting water in the State of Michigan.

Water Plant Operator: Walter Ruhl presented information on Water Plant Operator pay scales and benefits. Motion to approve increase of Melissa Russell's pay from \$15/hour to \$18/hour made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve Water Plant hourly employees working 1,500 hours or more a year: after one year, 40 hours paid vacation, after working two years, 60 hours paid vacation, after working five years, 80 hours paid vacation, after working ten years, 120 hours paid vacation; and after working 1,500 hours or more a year receive five paid holidays, Christmas Day, New Year's Day, Memorial Day, Fourth of July, and Labor Day; and on holidays part-time employees would receive time and a half, made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Road Report: Walter Ruhl reported all single seal road work is completed for the year, and he will be meeting with Monroe County Road Commission on future expansion of left turn lanes on Sterns Road.

Fire Report: Ottawa Lake Fire Department reported 22 calls for the month of July, 2020. Whiteford Center Fire Department reported 37 calls for the month of July, 2020. Whiteford Center Fire Department Chief Adam Pickard presented a FEMA Award Letter to the board approving a \$60,265.71 Assistance to Firefighters Grant (AFG), with a \$3,013.29 (5%) contribution by Whiteford Township, making a total of \$63,279.00. Motion to approve the \$3,013.29 contribution for the grant as presented made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Additional Items To Come Before The Board: None

Public Comment: Mark Draper inquired on progress of legal action for violations by business from a residential home. Rex Crigger voiced his concerns and suggestions on a "Meet The Candidate" event. Troy Goodnough, candidate for Monroe County Sheriff, addressed residents on his platform and intentions for the Sheriff office if elected.

Adjourn: Meeting adjourned at 8:15 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk