

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

December 21, 2021

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Bernice Heidelberg, Tim Hill, Angela Christensen, and Walter Ruhl, with Township Attorney Alex Drescher attending via Zoom. There were also 10 guests.

Moment of Silence: Supervisor Walter Ruhl asked everyone to remain standing for a moment of silence on the passing of Bob Dickerson who served as Ottawa Lake Fire Chief from 1976 to 2010, and as Township Treasurer from 1984 to 2008.

Korean War Service Medal Award Presentation for Bob Schnipke: Wolfgang Drescher and Commander Dean Boyer of Joseph W. Diehn Post American Legion, Sylvania, Ohio, called Sergeant Robert B. Schnipke forward to present him with the United States of America Korean War Service Medal established by President Truman per Executive Order on November 8, 1950. Sergeant Schnipke served in the Military Police from December 1952 to October 1954.

Approve Agenda: Motion to approve the agenda of December 21, 2021 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of November 16, 2021 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the December 21, 2021 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

Check Registers: Motion to approve the December 21, 2021 General Government check register with disbursements totaling \$85,269.82 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0. Motion to approve the December 16, 2021 Utilities Operations check register with disbursements totaling \$37,663.77 made by Angela Christensen, second by Bernice Heidelberg. Motion passed 5-0.

Budget Amendments: Motion to amend the budget by adding from fund balance to: 101-265-955.000 Building & Grounds - Miscellaneous, add \$2,000, 101-344-963.000 Fire - Training, add \$2,000, 101-446-939.000 Monroe County Road Commission, add \$16,500, 201-446-939.000 Monroe County Road Commission, add \$27,000, 272-446-939.000 Monroe County Road Commission, add \$2,500, 591-540-802.000 Attorney, add \$1,000, 591-541-760-001 Supplies – Other Chemicals, add \$8,000 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Postage Meter Contract: Motion to approve renewal of three-year contract with Quadient for the postage meter at a rate of \$54.99 per month made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

MISS DIG: Motion to approve payment of \$1,632.88 to MISS DIG for annual membership fee made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Lockwood Drain Assessment: Motion to approve prepayment of Lockwood Drain assessment in the amount of \$3,775.07 made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

2022 Poverty Exemptions Resolution: Motion to adopt the 2022 Poverty Exemption Resolution within the purview of Whiteford Township as it applies to real property made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Ordinance 67A-3, Amendment To Whiteford Township Water Ordinance: Motion to adopt Ordinance 67A-3, Amendment To Whiteford Township Water Ordinance as presented made by Angela Christensen, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Resolution To Establish Water Rates, Fees and Charges, Amended December 21, 2021: Motion to adopt Resolution To Establish Water Rates, Fees and Charges, Amended December 21, 2021 as presented made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Whiteford Township Website: Motion to approve Shumaker Technology Group (STG) as Whiteford Township website provider with the Gold Package at a cost of \$2,495 for setup and first year service, then \$500 per year maintenance made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Water Report: Motion to approve payments for improvements at the water plant out of the remaining BAN monies from original construction made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Park Report: Walter Ruhl reported portable restroom door damages caused by strong winds.

Fire Report: Whiteford Station #29 has had over 400 calls for the year. Ottawa Lake Station #42 has had over 200 calls for the year. Fire Chief Shane Hillard reported plans for new WCFD fire engine have been finalized and came in on budget. Station lighting has been completed at both stations.

Road Report: Walter Ruhl and Road Advisor Bob Schnipke presented 2022 – 2023 road contracts with Monroe County Road Commission. Motion to approved 2022 – 2023 road contracts with Monroe County Road Commission as presented made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0. Walter Ruhl and Bob Schnipke informed the board on the need for a bond for road and bridge work within the township. Motion to approve moving forward with a bond through Monroe County Road Commission as presented made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

Public Comment: Ben Tucker and Christopher Dupree, 6896 Highwarden, expressed the desperate need for water and sewer in their area. Inquired on the possibility of public utilities and would help facilitate in any way. Todd Tabbert asked if three lanes would be installed on Sterns Road. Walter Ruhl would like to publicly thank Mike Bomia for his service as Whiteford Schools Liaison Officer. Mike was promoted to Sergeant and will no longer serve as School Liaison Officer.

Adjourn: Meeting adjourned at 8:25 p.m. after completion of the agenda.

Angela Christensen
Whiteford Township Clerk