WHITEFORD TOWNSHIP BOARD OF TRUSTEES

July 21, 2020

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. in the Whiteford Township Offices. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, and 11 guests.

Approve Agenda: Motion to approve the agenda of July 21, 2020 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Approve Minutes: Motion to approve the minutes of June 16, 2020 made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the special meeting minutes of July 7, 2020 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Budget Adjustments: Due to late invoices, motion to increase 101-338-754.000 WCFD Supplies from fund balance $5,500, and increase 101-000-676.000 Reimbursements by $5,500 for the 2019-2020 budget made by Angela Christensen, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to increase 206-340-992.001 Fire Millage Equipment $13,000 from fund balance for the 2019-2020 budget made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Treasurer's Financial Report: Motion to approve the July 21, 2020 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Check Registers: Motion to approve the July 21, 2020 General Government check register with disbursements totaling $85,785.10 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Motion to approve the July 21, 2020 Utilities Operations check register with disbursements totaling $29,192.30 made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Burnham & Flower Insurance: Jon Johnson of Burnham & Flower Insurance Group gave a presentation on Township renewal insurance coverage.

Ordinance 56-A2 – Sewage Disposal System No. 2: Motion to adopt Ordinance 56-A2 – Sewage Disposal System No. 2 made by Donald Sahloff, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Reconsideration Of Rezoning Request By Linda Russell: Walter Ruhl informed the board of new information and requested reconsideration on previous rezoning request by Linda Russell, 9222 Head-O-Lake Road, Ottawa Lake, Michigan 49267 regarding parcel #5815-017-008-10 which was denied June 16, 2020. Appellant is requesting zoning change from R-1 Rural Residential to R-2 Low Density Residential in order to split off two acres from parent parcel to build a home. Tom Russell provided information to the board to reconsider previous rezoning request. After discussion, motion made by Donald Sahloff to approve rezoning request. There was no second. Motion fell for lack of support.

Rezoning Request By Stoneco: Discussion was held on request by Stoneco, 7555 Whiteford road, Ottawa Lake, Michigan 49267 regarding parcels #5815-026-018-10, located at 7980 Jeffs Road, Ottawa Lake, Michigan, #5815-026-011-00, located at 5235 Jeffs Doty Road, Ottawa Lake, Michigan, #5815-026-012-00, located at 5225 Jeffs Doty Road, Ottawa Lake, Michigan, #5815-026-017-00, located at 5523 Jeffs Doty Road, Ottawa Lake, Michigan, #5815-026-002-00, located on Jeffs Doty Road, Ottawa Lake, Michigan, #5815-026-004-00, located at 5219 Jeffs Doty Road, Ottawa Lake, Michigan, #5815-026-016-00 located at 5501 Jeffs Doty Road, Ottawa Lake, Michigan 49267. Appellant is requesting zoning change from AG - Agricultural to EX – Extractive Mining for all parcels. Motion to approve zoning request made by Tim Hill second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Resolution Setting Whiteford Township Land Division Fees: Motion to approve Resolution Setting Whiteford Township Land Division Fees made by Bernice Heidelberg second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Resolution Setting Whiteford Township Land Combination Fees: Motion to approve Resolution Setting Whiteford Township Land Combination Fees made by Angela Christensen second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Fire Report: Ottawa Lake Fire Department reported 22 calls for the month of June, 2020. Whiteford Center Fire Department reported 29 calls for the month of June, 2020.

Park Report: Walter Ruhl thanked Darby Ready Mix for their donation of concrete for the park, and reported on the progress of the Dunmyer pavilion. Deputy Supervisor Ernie Sasse addressed the board on the needs for the Ottawa Lake Park pavilion, basketball court, and swing set. Motion to approve concrete needed for the Ottawa Lake Park not to exceed $5,500 made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Walter Ruhl recommended eliminating the park manager position temporarily due to revenue changes. Motion to approve eliminating the park manager position until further notice made by Angela Christensen, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Old School House Museum: Walter Ruhl reported there is a dead maple tree on the grounds of the Old School House Museum. Motion to approve removal and disposal of the dead tree at a cost of $1,200 by 4-Point Tree Services, LLC made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Water Report: Walter Ruhl asked board members to investigate options for benefits, paid holidays, health insurance, and vacation time for operators at the Water Plant.

Park Playground: Walter Ruhl asked board members to think about fund raising options for playground equipment for Stoneco Park.

Organizational Meeting:

Whiteford Township Board Meetings: Whiteford Township Board Meetings shall be on the third Tuesday of each month at 7:30 p.m. at our offices located at 8000 Yankee Road, Suite 100, Ottawa Lake, Michigan on the following dates: July 21, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, December 15, 2020, January 19, 2021, February 16, 2021, March 16, 2021, April 20, 2021, May 18, 2021, June 15, 2021, July 20, 2021 and a Special Meeting may be called on June 30, 2021 at 9:00 a.m. for Budget Adjustments, with our Organizational Meeting July 20, 2021. Motion to approve the proposed 2020-2021 Township Board meeting dates as presented made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Whiteford Township Offices Holidays: Whiteford Township shall observe the following holidays and be closed on: September 7, 2020 – Labor Day, November 26 & 27, 2020 – Thanksgiving, December 24 – 28, 2020 – Christmas, December 31, 2020 – January 1, 2021 – New Year's Day, May 31, 2021 – Memorial Day, July 5, 2021 – Independence Day. Motion to approve the proposed 2020 – 2021 Township Offices Holidays as presented made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Cooley, Hehl, Sabo & Calkins P.L.L.C., Certified Public Accountants: Motion to retain Cooley, Hehl, Sabo & Calkins P.L.L.C. as township auditor for the fiscal year 2020-2021, plus the sewer and water audit made by Tim Hill second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Professional Services: Motion to approve Whiteford Township Professional Services as: W. Drescher and Associates, Attorneys At Law as Attorney, David Arthur Consultants as Engineer, Cooley, Hehl, Sabo & Calkins P.L.L.C. as Auditor, Chris Renius, Renius & Renius as Assessor, Jim Beck as Accountant, Jack Lange as Building Inspector, Louis Duby as Electrical Inspector, Don Olszewski as Plumbing/Mechanical Inspector made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Banks: Motion to approve using banks: KeyBank, Fifth Third Bank, First Merchants Bank, Blissfield State Bank made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Board of Review: Motion to appoint Bob Schnipke, Brad Beck and Darrell Rush to Board of Review made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0. Thank you, Doug Cassada, for many years of service on the Board of Review.

Zoning Board of Appeals: Motion to appoint Ernie Sasse as a full member and David Saalfeld as an alternate to the Zoning Board of Appeals made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Planning Commission: Motion to approve Planning Commission meetings to be set quarterly at 7:30 p.m. on September 8, 2020, December 8, 2020, March 9, 2021, and June 8, 2021, made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Fire Board: Motion to approve Fire Board meetings to be set quarterly, time of day to be determined, on September 8, 2020, December 8, 2020, March 9, 2021, June 8, 2021, made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Angela Christensen, yes, Walter Ruhl, yes. Motion passed 5-0.

Public Comment: None

Adjourn: Meeting adjourned at 8:50 p.m. after completion of the agenda.

Angela Christensen

Whiteford Township Clerk