

WHITEFORD TOWNSHIP BOARD OF TRUSTEES MEETING

AGENDA: January 19, 2021

7:30 pm @ Township Offices

1. **Call to Order/Pledge**
2. **Approval of Agenda**
3. **Motion to approve the minutes for 12/15/2020**
4. **Due to an increase in Park donations, the following budget adjustment needs to be made. Motion to:**
Increase: 101-751-732.000 Land Improvements \$62,000.00
Increase 101-000-674.000 Donations - Park \$62,000.00
5. **Treasurer's Report**
6. **Motion to approve the Check Register for the general account.**
7. **Motion to approve The Check Register for The Utility Account.**
8. **Motion to approve the Resolution of Guidelines for Poverty Exemption.**
9. **The State of Michigan has mandated that Board of Review members take CE this year for the first time. We will be audited on this. The total cost is \$190 for the two required classes (group rate).**
10. **Motion to approve the Resolution To Establish Whiteford Township Ordinance Officer Salary.**
11. **Motion to approve the Resolution To Establish Whiteford Township Administrative Fire Chief Salary.**
12. **Park:**
 - **Ernie is making picnic tables from leftover lumber from the pavilion and lumber donated by Bob Schnipke. We should have a total of 12 tables valued at around \$1100 each.**
 - **We would like to purchase a 48-inch rototiller for the John Deere Tractor to work the slide-safe, the one at Tractor Supply is under \$2000 and would work fine for the ball diamonds.**
 - **As the weather permits, we need to finish the cement at the Dunmyer Pavilion.**
 - **The ball fields need bases set for the three lengths, so any age can play on any of the four fields. Fields 7 and 8 will be for the youngest age groups and will be just short base lengths.**
 - **We have also gotten a donation for another pavilion that will go between the north quad 4 diamonds. Site prep will start as soon as weather permits. There is about a 12-week lead time on the pavilion itself. We have to pay half the total cost when we order and the balance when it is delivered. Motion to pay the \$21,629.00 to complete the order.**
 - **Darby concrete is not donating the concrete after all so I need a motion to pay Darby concrete \$9,255.00 for the concrete used in both Ottawa Lake Park and Stone Co Park. We are keeping a spread sheet showing monies spent from the donations. That way it is easy for the people that donated the money to see how we have spent it. We can also see if we are over budget on the project.**
13. **Water Report:**
 - **December 22, 2020 the PER for Water 2 was submitted to USDA. Local USDA office has just finished reviewing it. We are waiting for a letter of commitment and letter of conditions from Washington USDA.**
 - **The bulk water station heater quit and it froze and broke a valve so we had a leak. Parts have been ordered so we should be up and running soon. A new heater has been purchased and I would like to see a low-temperature warning light on the building.**
 - **The new chandler that we purchased is in the process of being installed.**
14. **Fire Report:**
 - **We need to order some new fire hose for station 29 at a cost of \$9,201.25 and an adaptor used during pumping and drafting for \$326.19. I need a motion to purchase hose and the adaptor for \$9527.44. This will be coming from the Millage fund.**
 - **Shane needs a laptop and Angela would prefer to work with a desktop computer in the office. I suggest we purchase a new computer for Angela and let Shane use the laptop.**

- 15. Closed Session: We will be going into a brief closed session to discuss the counter offer for the property we are trying to purchase.**
- 16. Call the meeting back to order.**
- 17. Any motions resulting from the closed session.**
- 18. Public Comment**

The next Board of Trustees meeting is February 16, 2021 @ 7:30 p.m.