

# WHITEFORD TOWNSHIP BOARD OF TRUSTEES

## AGENDA

December 15, 2020

WHITEFORD TOWNSHIP OFFICES

8000 Yankee Road, Suite100, Ottawa Lake, Michigan 49267

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

3. OATH OF OFFICE FOR BOARD OF TRUSTEES.

4. Approval of November 17, 2020 minutes.

5. Approval of General Fund check register as presented

6. Approval of Utility check register

7. Budget Amendment:

Increase	Grant	101-000-581.000	\$5,000
Increase	Salaries & Wages	101-262-702.000	\$5,000

8. Budget Amendment:

Increase	Salaries & Wages	101-262-702.000	\$2,200.00
Increase	Medicare	101-262-711.000	\$ 65.00
Increase	Social Security	101-262-517.000	\$ 170.00
Increase	Postage	101-262-740.000	\$2,000.00
Increase	Rent	101-262-940.000	\$ 400.00
Increase	Miscellaneous	101-262-955.004	\$ 400.00

9. TREASURER'S REPORT:

10. Jack Lange has requested an adjustment of his pay as Building Official. He has requested \$60 per inspection and a \$300 per week salary, an increase of \$5,200 per year. That equals \$15,600 per year or \$1300 per month, all else staying the same. Jack has not received a raise in 11 years. For fiscal year 2019-2020 our revenue was \$32,688 and our expense was \$23,760 a difference of \$8,928. There for I am asking for you consideration of the resolution as presented.

11. Administrative Fire Chief position. I would like you to consider Todd Tabbert or Shane Hillard for the job. Todd has the qualifications for the job, he is an employee for the ambulance service in Monroe County, a full time EMT. He is a lifelong resident and presently is Deputy Chief at Whiteford II. He is willing to take on the responsibility and work with everyone. Shane is Fire Marshal with the Sylvania Fire Department and does Site Plan Review and Fire Inspections. He is also a Paramedic and Firefighter 3. He has Fire Officer 1, 2 and 3 with 25 years' experience working with both volunteer and paid departments. The Administrative Chief will answer to the township board and appoint his Deputy Chiefs. He would be paid about \$15,000 per year.

12. Appointments:

Max Miles to the Planning Commission. This is a 3-year term ending December 31, 2023.

Ernie Sasse as a full member of the ZBA as the replacement for Jim Crouch term ending December 31, 2022

Lawson Stone to the ZBA as an ex officio member from the Planning Commission. Term ending December 31, 2022

Brad Beck to the ZBA, term ending December 31, 2023.

Nate Pierce as alternate to the Zoning Board of Appeals. This is a 3-year term ending December 31, 2023.

- 13.** Appoint Jason Sahloff as the “911 Medical Reprehensive” for a one-year term.
- 14.** From the Table: Tom Redman as an Ordinance Officer, Liquor Inspector and trainer for the position. The ordinance officer’s job would be to enforce the ordinances when a complaint comes in. He would try to respond to the complaint within 24 hours when possible. He would also do Liquor Inspection and act as a liaison between the township board and the people, by patrolling and stopping to talk to people.
- 15.** Fire Report: Whiteford Center has requested buying 25 N100 face pieces at \$20.03 = \$500.75 also filters for them = \$613.77 for a total of \$1114.52, this may be covered by a COVID-19 grant. They need 5 more SCBA masks at \$ each for a total of \$ , so everyone has one. Whiteford has received a grant for a machine to refill the SCBA bottles. we need to furnish 80amps of 240 electricity for it. This is a \$63,000 grant.
- 16.** Road Report: Contracts for 2020-2021 Fiscal Year (See Attached List)
- 17.** Park Report:
- 18.** Public Comment:
- 19.** Closed session: Discuss the buying and selling of real estate by the township and to consider litigation against a business.
- 20.** Approve the purchase of a property.
- 21.** Approve sale of a property.
- 22.** Approve pursuing litigation against a business with a zoning violation.

MERRY CHRISTMAS AND A HAPPY AND PROSPEROUS NEW YEAR.

COVID-19 Policies calling for virtual meetings will remain in place until further notice.

Important Dates and Meetings:

January 19, 2021 Board of Trustees meeting @ 7:30 pm

December 29, 2020 8 am to 5 pm Treasurer’s Office open to tax collection

Other Township office will be closed from December 24, 2020 through January 3, 2021

Please call for an appointment if you need to meet with an official.