

## WHITEFORD TOWNSHIP BOARD OF TRUSTEES

November 15, 2022

**Call to Order:** Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 p.m. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Angela Christensen, Walter Ruhl, and Township Attorney, Alex Drescher. There were also 7 guests, along with 5 guests attending via zoom.

**Approve Agenda:** Motion to approve the agenda of November 15, 2022 made by Donald Sahloff, second by Tim Hill. Motion passed 5-0.

**Approve Minutes:** Motion to approve the meeting minutes of October 18, 2022 made by Tim Hill, second by Donald Sahloff. Motion passed 5-0.

**Check Registers:** Motion to approve the November 15, 2022 General Government check register with disbursements totaling \$210,177.19 made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0. Motion to approve the November 15, 2022 Utilities Operations check register with disbursements totaling \$54,609.72 made by Bernice Heidelberg, second by Angela Christensen. Motion passed 5-0.

**Treasurer's Financial Report:** Motion to approve the November 15, 2022 Treasurer's Financial Report as presented made by Donald Sahloff, second by Bernice Heidelberg. Motion passed 5-0.

**2021 – 2022 Audit Report:** Sarah Rafko, CPA, of Cooley Hehl Sabo & Calkins, P.L.L.C. addressed the board with her audit findings and reported Whiteford Township had a good clean audit with unmodified opinion for 2021 – 2022. Motion to accept the audit as presented made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Cooley Hehl Sabo & Calkins, P.L.L.C. Audit Invoice:** Motion to approve payment of \$17,400 to Cooley Hehl Sabo & Calkins, P.L.L.C. for their 2021 – 2022 audit services made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Dave Spiess, Health Insurance:** Dave Spiess addressed the board on options for health insurance coverage for water plant employees. Motion to table until the December meeting so more information can be gathered made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**MITRP Township Offices Lease:** Motion to approve renewal of two-year township offices lease with MITRP at \$23,152.50 per year made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**ARPA Monies:** Motion to reconsider the use of the ARPA monies made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**VFIS Fire Fighter Sickness and Accident Insurance:** Motion to approve insurance contract with VFIS for fire fighter sickness and accident coverage at \$5,293 per year made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Resolution To Adopt Policy And Procedure For Providing Meaningful Communication With Persons With Limited English Proficiency (LEP):** Motion to approve Resolution To Adopt Policy And Procedure For Providing Meaningful Communication With Persons With Limited English Proficiency (LEP) made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Board of Review:** Motion to appoint Darrell Rush, Brad Beck, and Randy Hill as regular members with Erich Drescher as alternate for two-year terms to Board of Review made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Cody McCartney, World Champion Calf Roper:** John Talip addressed the board requesting Cody McCartney be recognized by Whiteford Township for earning World Championships in Calf Roping. Motion to table until the board receives more information and sign pricing is available made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Shade Rock Farm Event Venue:** Walter Ruhl informed the board on the nature of gatherings being held at Shade Rock Farm Event Venue, 5577 Section Road. Due to zoning violations and public safety, motion to approve moving forward with fire inspections and legal action on zoning violations against Shade Rock Farm Event Venue and other like venues in Whiteford Township made by Donald Sahloff, second by Tim Hill. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Sewer III:** Motion to approve moving forward with Sewer III project for funding from USDA made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0. Motion to approve having the clerk publish the Notice Of Intent To Apply To Rural Utilities Services (RUS) for Sewer III made by Bernice Heidelberg, second by Angela Christensen. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**TMACOG:** Motion to approve paying annual TMACOG dues in the amount of \$1,238 made by Bernice Heidelberg, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Water Rate Resolution:** Motion to continue to table discussion on the Water Rate Resolution made by Bernice Heidelberg, second by Tim Hill. Motion passed 5-0.

**Road Report:** Motion to approve 2022 – 2023 mowing contract with Monroe County Road Commission in the amount of \$29,154 for three mowings per year made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0. Motion to approve 2022 – 2023 mowing contract with Monroe County Road Commission in the amount of \$3,000 for a third mowing on primary roads made by Tim Hill, second by Donald Sahloff. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Fire Report:** Whiteford Station #29 had 43 calls for the month of October, 2022. Ottawa Lake Station #42 had 20 calls for the month of October, 2022. Motion to approve brake and tire replacement on tanker truck in the amount of \$5,255.72 made by Donald Sahloff, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Township Offices:** Motion to approve purchase of new AED for the township offices in the amount of \$2,297.61 made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Donald Sahloff, yes, Tim Hill, yes, Bernice Heidelberg, yes, Walter Ruhl, yes, Angela Christensen, yes. Motion passed 5-0.

**Public Comment:** None

**Adjourn:** Meeting adjourned at 8:45 p.m. after completion of the agenda.

Angela Christensen  
Whiteford Township Clerk