

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

June 20, 2023

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 pm. Present were Donald Sahloff, Tim Hill, Bernice Heidelberg, Walter Ruhl and Township Attorney, Alex Drescher. Clerk Angela Christensen was absent. There were approximately 20 guests and the meeting was available to view via Zoom.

Approve Agenda: Motion to approve the agenda of June 20, 2023 made by Bernice Heidelberg, second by Tim Hill. Motion passed 4 yes, 1 absent.

Resignation: Clerk Angela Christensen submitted her Letter of Resignation with an effective date of July 1, 2023. Supervisor Walter Ruhl suggested acceptance of resignation be tabled until a replacement is found. Anyone interested should submit a resume. Motion to table acceptance of the resignation until a replacement is found made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Sahloff – no; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 3 yes, 1 no, 1 absent.

Approve Minutes: Motion to approve the minutes of the May 16, 2023 minutes as presented made by Tim Hill, second by Bernice Heidelberg. Motion passed 3 yes; 1 no; 1 absent.

Check Registers: Motion to approve the June 20, 2023 General Government check register with disbursements totaling \$86,078.51 made by Tim Hill, second by Bernice Heidelberg. Motion passed 4 yes, 1 absent. Motion to approve the June 20, 2023 Utilities Operators check register with disbursements totaling \$33,153.97 made by Bernice Heidelberg, second by Tim Hill. Motion passed 4 yes, 1 absent.

Treasurer’s Financial Report: Motion to approve the June 20, 2023 Treasurer’s Financial Report as presented made by Don Sahloff, second by Bernice Heidelberg. Motion passed 4 yes, 1 absent.

Budget Adjustments: Motion to approve adjusting the budget by increasing the following from the fund balance made by Tim Hill, second by Bernice Heidelberg. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent.

591-541-706.000 Salaries & Wages – Part Time Hours	\$11,000.00
591-541-711.000 Medicare	\$ 160.00
591-541-715.000 Social Security	\$ 682.00
591-541-968.000 Depreciation	\$ 3,500.00
590-550-968.000 Depreciation	\$ 1,800.00
401-901-974.000 Land Improvement	\$30,000.00
401-901-985.000 Equipment	\$25,000.00

ARPA Funds: Motion to approve the use of the ARPA funds in excess of water project expenses for engineering and design of a new fire station. Motion made by Bernice Heidelberg, second by Don Sahloff. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent.

ARPA Funds	\$464,597.23
Water Project Expenses	<u>\$422,581.59</u>
Excess	\$ 42,015.64

Rezoning: Motion to approve rezoning from R1 – Rural Residential to AG – Agricultural for parcels 5815-013-003-30 and 5815-013-003-20 on Erie Road between Whiteford and Summerfield Roads made by Tim Hill, second by Bernice Heidelberg. Parcels will be combined into one 7.78-acre parcel. Roll call vote: Sahloff – no; Hill – yes; Heidelberg – yes; Ruhl – yes, Christensen – absent. Motion passed 3 yes, 1 no, 1 absent.

Affidavit of Agricultural Building: Motion to approve the use of an Affidavit for Agricultural Building as a qualifying document made by Don Sahloff, second by Bernice Heidelberg. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 4 yes, 1 absent.

Michigan Township Association Dues: Motion to approve payment of Michigan Township Association Dues in the amount of \$5,009.53 made by Don Sahloff, second by Bernice Heidelberg. It was decided the optional learning packages were not necessary. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 4 yes; 1 absent.

Michigan Rural Water Association Dues: Motion to approve payment of Michigan Rural Water Association Dues in the amount of \$385.00 made by Tim Hill, second by Don Sahloff. Roll call vote: Sahloff – yes, Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent.

Treasurer Home Office Printer: There was discussion about the location of this printer. Motion to approve spending up to \$800.00 on a new printer for the Treasurer’s home office made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Sahloff – no; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 3 yes; 1 no; 1 absent.

James & Carolyn Strahan PA 116: Motion to approve the application for PA 116 for James and Carolyn Strahan parcel number 5815-019-033-00 made by Don Sahloff, second by Tim Hill. This parcel is located at the northeast corner of Memorial Highway and Beck Road. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 4 yes; 1 absent.

Sheriff for July 3, 2023 Fireworks: Motion to hire two sheriff deputies with cars from 8 pm to midnight, for traffic control following the Sylvania, Ohio July 3, 2023 fireworks at a cost not to exceed \$650.00 made by Bernice Heidelberg, second by Tim Hill. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent.

IT Services: Motion to approve a contract with Perry Pro Tech for IT services for township computers at the cost of \$1,324.59 per month with a one-time payout of \$21,000 for equipment made by Bernice Heidelberg, second by Don Sahloff. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed 4 yes, 1 absent.

Fire Report: None

Road Report: Supervisor Walter Ruhl reported the Sterns Road project is coming along but has been delayed due to Consumers Energy moving poles. Estimated completion date is now mid-September 2023.

Park Report: The SPARKS grant application has been submitted. Results will be known mid-September 2023.

Water Report: Motion to approve using \$9,360.00 from the RRI fund to pay for replacing the existing PanelView Plus 7 in the Gorman Rupp buster pumps controller by Bernice Heidelberg, second by Tim Hill. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed.

Sewer Report: Motion to approve the rebuilding of a pump for the wet well on Brown Street (next to the fire station) at a cost of \$5,200.00 from the RRI fund made by Tim Hill, second by Don Sahloff. Roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Ruhl – yes; Christensen – absent. Motion passed.

Public Comment: Christine Bischoff and Don Sahloff commented on the resignation of Clerk Angela Christensen indicating the hard work ethic she had, the good job she did and a great loss to the township.

There were comments and questions from the audience regarding the Agricultural Building Affidavit. A resident had questions/concerns as to why her accessory building permit application was denied and red tagged.

Meeting adjourned at 8:38 pm.

Angela Christensen

Whiteford Township Clerk