

# WHITEFORD TOWNSHIP BOARD OF TRUSTEES

August 15, 2023

**Call to Order:** Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 pm. Board Members present were Donald Sahloff, Timothy Hill, Bernice Heidelberg, Christine Bischoff and Walter Ruhl as well as Attorney Alex Drescher. There were approximately 12 guests and the meeting was available to view via Zoom.

**Approve Agenda:** Motion by Bernice Heidelberg, support by Don Sahloff to approve the agenda as presented. Motion passed 5 yes.

**Approve Minutes:** Motion by Don Sahloff, second by Bernice Heidelberg to approve the minutes of the July 18, 2023 meeting as printed. Motion passed 5 yes. Motion by Timothy Hill, second by Don Sahloff to approve the minutes of the July 25 special meeting as printed. Motion passed 5 yes.

**Check Registers:** Motion by Bernice Heidelberg, second by Timothy Hill to approve the General Fund check register. Motion passed 5 yes. Motion by Don Sahloff, second by Christine Bischoff to approve the Utility Fund check register as printed. Motion passed 5 yes.

**Treasurer's Financial Report:** Motion by Don Sahloff, second by Bernice Heidelberg to approve the Treasurer's Financial Report as presented. Motion passed 5 yes.

**Budget Adjustments:** Motion by Timothy Hill, second by Don Sahloff to approve a \$50,000 transfer from the General Fund to the Capital Outlay Fund as per the approved budget for the fiscal year 2023 – 2024. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Motion by Bernice Heidelberg, second by Timothy Hill to increase the 2022 – 2023 budget for the following accounts from the respective fund balances. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

|                 |                                   |              |
|-----------------|-----------------------------------|--------------|
| 101-566-972.002 | Water II System Initial Setup 1-E | \$267,225.00 |
| 591-541-760.001 | Supplies – Lab Supplies           | \$ 1,850.00  |
| 591-541-760.002 | Supplies – Lab Fees               | \$ 2,875.00  |
| 591-541-852.000 | Internet                          | \$ 75.00     |
| 591-541-931.000 | Operation & Maintenance           | \$ 10,125.00 |
| 591-541-935.000 | Mowing/Snowplowing                | \$ 100.00    |

**Beck Accounting:** Motion by Bernice Heidelberg, second by Don Sahloff to approve a rate increase from Beck Accounting from \$25 per hour to \$30 per hours. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

**Clerk Retreat:** Motion by Don Sahloff, second by Timothy Hill to approve funds of \$1095 plus hotel and food for Christine Bischoff, Karen Whitmore and Angela Breitner to attend the Clerk's Retreat September 25 – 27, 2023. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

**Park Report:** Supervisor Walter Ruhl reported Brandon Best is donating a new outfield fence for Diamond 3 that currently has a temporary fence. It may be possible to install that temporary fence with stakes to make it permanent on Diamond 8. Ron Miller updated the visitors and Board on the Fall Festival. He explained this will be the third year for the festival and it is run completely by volunteers in order to make improvements at the park, specifically an all inclusive playground. The Fall Festival Committee is using the Community Foundation of Monroe as their fiduciary. He encouraged volunteers to step up and help.

**Road Report:**

- Motion by Don Sahloff, second by Timothy Hill to approve removal of two downed trees on Wadsworth Road at a cost of \$700. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.
- Supervisor Walter Ruhl reported the Sterns Road/Whiteford Center Road intersection could be opened by August 18, 2023 weather permitting.
- Motion by Timothy Hill, second by Don Sahloff to approve fixing a broken cross tile on Piehl Road at a cost to the township of \$4,013.00. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

**Cemetery:** Sexton Mark Cowdrey requested a small dumpster be placed at Whiteford Union Cemetery in order to efficiently empty the garbage cans. A small lockable dumpster would cost \$135 - \$140 per month. Discussion about other alternatives followed. Motion by Don Sahloff, second by Bernice Heidelberg to table the decision until the September 19, 2023 meeting.

**Water and Sewer:** Supervisor Walter Ruhl reported a used grinder pump was purchased for \$1985.00 which is thousands less than a new unit. This was recommended by Anthony Dowson, Highland Treatment and will be kept as a spare.

**Additional Items:** The Online Privacy & Security Policy Agreement was presented to the Board. This is required in order to apply for additional cybersecurity insurance coverage. Motion by Don Sahloff, second by Bernice Heidelberg to approve the Online Privacy & Security Policy Agreement as presented. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

**Public Comment:** Linda Windom had comments regarding approved budget adjustments and having two trustees versus four trustees.

Meeting adjourned at 8 pm with the completion of the agenda.