

WHITEFORD TOWNSHIP BOARD OF TRUSTEES

November 21, 2023

Call to Order: Supervisor Walter Ruhl called the meeting to order and led the Pledge of Allegiance at 7:30 pm in the Whiteford Township Office, 8000 Yankee Road, Suite 100, Ottawa Lake, MI 49267. Board members present were Donald Sahloff, Timothy Hill, Bernice Heidelberg, Christine Bischoff and Walter Ruhl. There were 15 guests present. The meeting was available for viewing via Zoom.

Approve Agenda: Motion by Bernice Heidelberg, second by Tim Hill to approve the agenda as presented. Motion passed with a voice vote.

Public Comment: None

Approve Minutes: Motion by Christine Bischoff, second by Tim Hill to approve the minutes of the October 17, 2023 meeting as presented. Motion passed with a voice vote. Motion by Don Sahloff, second by Bernice Heidelberg to approve the minutes of the November 1, 2023 Special Meeting as presented. Motion passed with a voice vote.

Check Registers: Motion by Tim Hill, second by Don Sahloff to approve the General Fund check register as presented with disbursements totaling \$153,082.94. Motion passed with a voice vote. Motion by Bernice Heidelberg, second by Christine Bischoff to approve the Utility check register as presented with disbursements totaling \$28,358.89. Motion passed with a voice vote.

Treasurer Report: Motion by Don Sahloff, second by Christine Bischoff to approve the Treasurer Report as presented. Motion passed with a voice vote.

Resolution No. 2023-11-02 Sewer I Deficit Elimination Plan: Motion by Tim Hill, second by Don Sahloff to approve Resolution No. 2023-11-02 Whiteford Township Resolution and Sewer I Deficit Elimination Plan. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Budget Adjustments: Motion by Bernice Heidelberg, second by Don Sahloff to transfer \$12,782.00 from General Fund to 101-966-995.301 Transfer Out – Debt Fund. Monies have been budgeted to cover this transfer as well as the transfer needed May 1, 2024 to cover the principal and interest for the road bond at Huron Bank. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Motion by Bernice Heidelberg, second by Don Sahloff to increase the budget for 101-966-995.589 Transfer Out – Sewer I Fund by \$7,500.00. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Motion by Christine Bischoff, second by Tim Hill to transfer \$7,500.00 from 101-966-995.589 Transfer Out – Sewer I Fund to 589-931-699.101 Transfer In – General Fund. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Audit Report: Sara Rafko was present and reviewed the 2022 -2023 audit. Motion by Christine Bischoff, second by Don Sahloff to approve the 2022 – 2023 audit as presented and approve \$20,100.00 invoice. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

TMACOG Dues: Motion by Don Sahloff, second by Tim Hill to approve paying Toledo Metropolitan Area Council of Governments membership dues unless they are substantially different than last year's dues of \$1,238.00. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Donnelly Zoning Change Request: Motion by Tim Hill, second by Don Sahloff to approve zoning change from R-3 Medium Density Residential to R-2 Low Density Residential for parcel 5815-007-015-00 located at 9819 Creque Road, Riga, MI 49276 after the approved combination. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Tabbert Zoning Change Request: Motion by Bernice Heidelberg, second by Tim Hill to approve zoning change for Todd Tabbert from R-3 Medium Density Residential to R-2 Low Density Residential on parcel #5815-014-035-00 at 9055 Whiteford Center Road after the approved combination. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Desktop Computer Replacement: Motion by Don Sahloff, second by Bernice Heidelberg to approve replacing desktop computers for Deputy Clerk and Treasurer office at a total of \$4,099.09. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Road Commission Easement: Motion by Don Sahloff, second by Tim Hill to approve allowing the Monroe County Road Commission an easement for the road ditch drain tile that runs straight south from the Whiteford Union Cemetery retention pond through the cemetery. Motion passed with a roll call vote: Sahloff – yes; Hill – yes; Heidelberg – yes; Bischoff – yes; Ruhl – yes.

Fire Report: Supervisor Walter Ruhl reported the Whiteford Center station fully restored after the water damage incident.

Other Board Concerns: Trustee Don Sahloff brought up the number of accidents occurring at the Whiteford Road and Consear Road intersection and inquired what can be done to make the intersection safer.

Public Comment: None

Adjourn: Meeting was adjourned at 8:04 pm with the completion of the agenda.

Christine Bischoff
Whiteford Township Clerk