

**WHITEFORD TOWNSHIP**

DEPARTMENT OF ZONING AND BUILDING INSPECTION  
 Monroe County, Michigan  
 Building Official/Building Inspector  
 Todd Roach Ph 517-937-9050

RETURN TO  
 Whiteford Township  
 8000 Yankee Rd. Suite 100  
 Ottawa Lake MI. 49267  
 clerk@whitefordtownshipmi.gov

Include check payable to  
 Whiteford Township  
 APPLICATION FOR  
 PLAN EXAMINATION AND  
 BUILDING PERMIT

**IMPORTANT- Applicant to complete all items in sections: I,II,III, IV, V and VI.**

<b>I LOCATION OF BUILDING</b>	AT LOCATION _____	ZONING DISTRICT _____
	(AT) _____ (STREET) _____	AND _____
	(CROSS STREET) _____	(CROSS STREET) _____
	TAX ID _____ PAO _____	LOT _____ BLOCK _____ SIZE _____

**II. TYPE AND COST OF BUILDING- All applicants complete A - D**

<p><b>A. TYPE OF IMPROVEMENT</b></p> <p>1 <input type="checkbox"/> New Building</p> <p>2 <input type="checkbox"/> Addition (if residential, enter new housing units added, if any, in Part D, 13)</p> <p>3 <input type="checkbox"/> Alteration (See 2 Above)</p> <p>4 <input type="checkbox"/> Repair, replacement</p> <p>5 <input type="checkbox"/> Wrecking (if multifamily residential, enter number of units in building in Part D,</p> <p>6 <input type="checkbox"/> Tearoff/Reroof</p> <p>7 <input type="checkbox"/> Moving (relocation)</p> <p>8 <input type="checkbox"/> Foundation Only</p>	<p><b>D. PROPOSED USE -</b> <i>for "Wrecking" most recent use</i></p> <table style="width:100%;"> <tr> <td style="width:50%; vertical-align: top;"> <p><b>RESIDENTIAL</b></p> <p>13 <input type="checkbox"/> One Family</p> <p>14 <input type="checkbox"/> Two or more family-Enter number of units..... _____</p> <p>15 <input type="checkbox"/> Transient hotel, motel, or dormitory-Enter <i>number of units</i>..... _____</p> <p>16 <input type="checkbox"/> Garage</p> <p>17 <input type="checkbox"/> Carport</p> <p>18 <input type="checkbox"/> Other-<i>Specify</i> _____</p> </td> <td style="width:50%; vertical-align: top;"> <p><b>NONRESIDENTIAL</b></p> <p>19 <input type="checkbox"/> Amusement, recreational</p> <p>20 <input type="checkbox"/> Church, other religious</p> <p>21 <input type="checkbox"/> Industrial</p> <p>22 <input type="checkbox"/> Parking Garage</p> <p>23 <input type="checkbox"/> Service Station, repair garage</p> <p>24 <input type="checkbox"/> Hospital, institutional</p> <p>25 <input type="checkbox"/> Office, bank, professional</p> <p>26 <input type="checkbox"/> Public Utility</p> <p>27 <input type="checkbox"/> School, library, educational</p> <p>28 <input type="checkbox"/> Stores, mercantile</p> <p>29 <input type="checkbox"/> Tanks, towers</p> <p>30 <input type="checkbox"/> Other-<i>Specify</i> _____</p> </td> </tr> </table>	<p><b>RESIDENTIAL</b></p> <p>13 <input type="checkbox"/> One Family</p> <p>14 <input type="checkbox"/> Two or more family-Enter number of units..... _____</p> <p>15 <input type="checkbox"/> Transient hotel, motel, or dormitory-Enter <i>number of units</i>..... _____</p> <p>16 <input type="checkbox"/> Garage</p> <p>17 <input type="checkbox"/> Carport</p> <p>18 <input type="checkbox"/> Other-<i>Specify</i> _____</p>	<p><b>NONRESIDENTIAL</b></p> <p>19 <input type="checkbox"/> Amusement, recreational</p> <p>20 <input type="checkbox"/> Church, other religious</p> <p>21 <input type="checkbox"/> Industrial</p> <p>22 <input type="checkbox"/> Parking Garage</p> <p>23 <input type="checkbox"/> Service Station, repair garage</p> <p>24 <input type="checkbox"/> Hospital, institutional</p> <p>25 <input type="checkbox"/> Office, bank, professional</p> <p>26 <input type="checkbox"/> Public Utility</p> <p>27 <input type="checkbox"/> School, library, educational</p> <p>28 <input type="checkbox"/> Stores, mercantile</p> <p>29 <input type="checkbox"/> Tanks, towers</p> <p>30 <input type="checkbox"/> Other-<i>Specify</i> _____</p>
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<p><b>B. OWNERSHIP</b></p> <p>9 <input type="checkbox"/> Private (individual, corporation, nonprofit institution, etc.</p> <p>10 <input type="checkbox"/> Public (Federal, State, or Local government)</p>			

<p><b>C. COST</b></p> <p>11 Cost of improvement          To be installed but not included in the above cost.</p> <p>a.Electrical.....</p> <p>b.Plumbing.....</p> <p>c. HVAC.....</p> <p>d. Other (elevator, etc.).....</p> <p>12 TOTAL COST OF IMPROVEMENT _____</p>	(Omit cents)	<p><b>DESCRIPTION OF WORK TO BE DONE</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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**III. SELECTED CHARACTERISTICS OF BUILDING-** For new buildings and additions, complete Parts E -L; for wrecking, complete only Part J, for all others skip to V

<p><b>E. PRINCIPAL TYPE OF FRAME</b></p> <p>31 <input type="checkbox"/> Masonry (wall bearing)</p> <p>32 <input type="checkbox"/> Wood frame</p> <p>33 <input type="checkbox"/> Structural steel</p> <p>34 <input type="checkbox"/> Reinforced concrete</p> <p>35 <input type="checkbox"/> Other - <i>Specify</i> _____</p>	<p><b>G. SEWAGE DISPOSAL</b></p> <p>41 <input type="checkbox"/> Public or private company</p> <p>42 <input type="checkbox"/> Private (septic tank, etc.)</p>	<p><b>J. DIMENSIONS</b></p> <p>49 Number of stories.....</p> <p>50 Total square feet of floor area, all floors based on exterior dimensions</p> <p>51 Total land area, sq. ft. _____</p>	
	<p><b>H. TYPE OF WATER SUPPLY</b></p> <p>43 <input type="checkbox"/> Public or private company</p> <p>44 <input type="checkbox"/> Private (well, cistem.)</p>	<p><b>K. NUMBER OF OFF-STREET PARKING SPACES</b></p> <p>52 Enclosed.....</p> <p>53 Outdoors.....</p>	
<p><b>F. TYPE OF HEAT</b></p> <p>36 <input type="checkbox"/> Gas</p> <p>37 <input type="checkbox"/> Oil</p> <p>38 <input type="checkbox"/> Electricity</p> <p>39 <input type="checkbox"/> Coal</p> <p>40 <input type="checkbox"/> Other _____</p>	<p><b>I. TYPE OF MECHANICAL</b></p> <p><i>Will there be central air conditioning?</i></p> <p>45 <input type="checkbox"/> YES      46 <input type="checkbox"/> NO</p> <p><i>Will there be an elevator?</i></p> <p>47 <input type="checkbox"/> YES      48 <input type="checkbox"/> NO</p>	<p><b>L. RESIDENTIAL BUILDINGS ONLY</b></p> <p>54 Number of bedrooms</p> <p>55 Number Full.....          of Partial.....          bathrooms</p>	

**IV. IDENTIFICATION - To be completed by all applicants please include email address if permit can be emailed**

Name		Mailing Address	Zip Code	Telephone No.
1. Owner or lessee				
2. Contractor	Applicant Name (print)			
	Builders License number		Exp. Date	
	Federal Employer No or Reason for Exemption			
	Workers Comp. Ins. Carrier or Reason for Exemption			
3. Architect or Engineer	Contract, Power of Attorney, Letter of Authorization filed w/ Township			

**I, hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violations of Section 23a are subject to civil fines.

Applicant Signature	Address	Date
Email address if permit is to be emailed		

**V. SITE OR PLOT PLAN DRAWN TO SCALE - For Applicant Use**