



WHITEFORD TOWNSHIP BOARD OF TRUSTEES

December 16, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE: Supervisor Jeff Thomas called the meeting to order and led the Pledge of Allegiance at 7:00 pm in the Whiteford Township Office, 8000 Yankee Road, Suite 100, Ottawa Lake, MI 49267. Board members present were Steve Morgan, Bob Lloyd, Jeff Thomas, Christine Bischoff and Lee Strahan. There were approximately 7 guests.

APPROVE AGENDA: Motion by Lee Strahan, second by Bob Lloyd to approve the agenda as corrected:

Adding 7i Approval of Highland Treatment invoice.

Motion passed. 5-0

FIRE/PARK/ROAD REPORT: Supervisor Jeff Thomas reviewed Fire Chief Shane Hillard's report. The new heating and air conditioning should be installed at the Whiteford Center Station next week. Fire Chief Hillard asked the Board to consider a fire station stipend for station expenses and educational material. The budget will be reviewed for this request. Steve Morgan suggested we may have to look at an operating millage to fund firefighter pay per call and operations.

TREASURER REPORT: Motion by Steve Morgan second by Bob Lloyd to approve the Treasurer Report as presented. Motion passed 5-0.

PUBLIC COMMENT: Attorney Joseph Brennan spoke on behalf of his client Linda Windom. He has been working with Whiteford Township attorney Fred Lucas on coming to a mutually acceptable agreement to allow Linda Windom to construct a pole barn.

Rick Bischoff had concerns about Stoneco's handling dry wells in the township.

Larry Windom, speaking on behalf of his sister Linda Windom, asking the board to allow her to construct a pole barn.

APPROVAL OF 2024 – 2025 AUDIT: Motion by Christine Bischoff, second by Steve Morgan to approve the 2024-2025 audit as presented at the November meeting by Calkins Hehl Rafko CPA. Motion passed 5-0.

4 POINT TREE SERVICE SNOWPLOWING CONTRACT: Motion by Lee Strahan, second by Bob Lloyd to approve the snowplowing contract with 4 Point Tree Service. Motion passed 5-0.

SALE OF TOWNSHIP BRUSH TRUCK: Motion by Bob Lloyd, second by Steve Morgan to approve selling of the Whiteford Township 1980 Ford Brush Truck. Motion passed 5-0. Supervisor Jeff Thomas will send out more information on the bidding process.

ORDINANCE PROJECT: Discussion followed regarding the reorganization/digitization of the Whiteford Township Ordinances started by David Arthur Consultants. Motion by Lee Strahan, second by Bob Lloyd to table approval until more information is presented. Motion passed 5-0.

MEETING MINUTES: Motion by Steve Morgan, second by Bob Lloyd to approve the November 18, 2025 meeting minutes as presented. Motion passed 5-0.

APPROVE CHECKS HELD FROM NOVEMBER: Motion by Lee, second by Christine Bischoff to approve check #3474 to Terry Creque Excavation. Motion passed 5-0. Check #30767 to David Arthur Consultants is being held.

CHECK REGISTERS: Motion by Steve Morgan, second by Bob Lloyd to approve the general check register as presented in the amount of \$255,344.48. Motion passed 5-0.

Motion by Lee Strahan, second by Christine Bischoff to approve the utilities check register as presented in the amount of \$101,637.24.

REZONING: Motion by Bob Lloyd, second by Steve Morgan to approve rezoning parcel #5815-001-010-00 from AG-Agricultural to R2 – Low Density Residential in order to complete a Land Division. Motion passed 5-0.

TMACOG MEMBERSHIP: Motion by Bob Lloyd, second by Steve Morgan to approve membership to Toledo Metropolitan Council of Governments membership for 2026 in the amount of \$1,532.00.

SEWER II GENERATOR: Sewer II generator is located on the west side of the Ottawa Lake Fire Station. A quote from W.W. Williams was presented for control board replacement. Discussion followed regarding the age of the generator and warranty. More information will be gathered for next month's meeting.

2026 HARDSHIP RESOLUTION: Motion by Lee Strahan, second by Christine Bischoff to approve Resolution No. 2025-12-01 2026 Hardship as recommended by Assessor, Chris Renius. Motion passed 5-0.

ORDINANCE NO. 74 A-1: Motion by Steve Morgan, second by Bob Lloyd to approve Ordinance No. 74 A-1 Prohibition of Marihuane Establishments. Motion passed with a roll call vote: Morgan – yes; Lloyd – yes; Bischoff – yes; Lee – yes; Thomas – yes.

TRUCK, ENGINE BRAKE AND MORATORIUM ORDINANCES: Three separate ordinance for Truck Route, Truck Engine Brake and Moratorium of Development were reviewed.

HIGHLAND TREATMENT INVOICE: Motion by Lee Strahan, second by Steve Morgan to approve Highland Treatment Invoice #153591. Motion passed 5-0.

RRI MONIES: Motion by Lee Strahan, second by Steve Morgan to approve using RRI monies from Sewer I in the amount of \$4101.80 and Sewer II in the amount of \$4,885.21 to pay Highland Treatment invoices #153924 and #153591. Motion passed 5-0.

APPOINTEES TO PLANNING COMMISSION, ZONING BOARD OF APPEALS AND BOARD OF REVIEW:

Motion by Lee Strahan, second by Bob Lloyd to appoint Brad Nowakowski and Lawson Stone to the Planning Commission for the term of January 1, 2026 through December 31, 2028. Motion passed 5-0.

Motion by Christine Bischoff, second by Lee Strahan to appoint Hunter Sanner, Mike Farrell, Jason Failing, Ken Breitner (alternate) to the Zoning Board of Appeals for the term of January 1, 2026 through December 31, 2028. Motion passed 5-0.

Motion by Bob Lloyd, second by Steve Morgan to appoint Jordan Valasek to the remainder of Brad Beck's term ending 12/31/2026 and Regina Breitner (alternate) term ending 12/31/2026 to the Board of Review. Motion passed.

PUBLIC COMMENT: Mike Farrell has questions regarding the Fox Drain maintenance. Rick Bischoff had comments regarding Stoneco.

ADJOURN: Motion by Lee Strahan, second by Steve Morgan to adjourn at 9:30 pm.

Christine Bischoff
Whiteford Township Clerk